

**BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS,  
LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS  
AND LANDSCAPE ARCHITECTS MEETING**

**MINUTES**

The Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on March 16, 2006, at the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia, with the following members present:

**Architects**

John S. Clark, Jr.  
J. Everette Fauber, III  
Kenneth A. Schwartz

**Professional Engineers**

Nico De León  
Stanley C. Harris, Sr.  
Wiley V. Johnson, III

**Land Surveyors**

John R. McAden  
Nancy E. McIntyre  
W. R. Stephenson, Jr.

**Interior Designers**

Carole R. Renmark  
Cameron C. Stiles

**Landscape Architects**

William H. Spell  
Vaughn B. Rinner

Staff present for all or part of the meeting were:

Brian Hannigan, Chief Deputy Director  
Karen W. O'Neal, Deputy Director of Licensing and Regulation Division (LRD)  
Mark N. Courtney, Executive Director  
Marian H. Brooks, Program Administrator  
Nick Christner, Deputy Director of Compliance and Investigations Division (CID)  
Doug Schroder, Director of Adjudication  
Amy Chappell, Presiding Officer  
Earlyne Perkins, Legal Assistant  
Michelle Gowen, Administrative Assistant

Eric Gregory, Assistant Attorney General, was present for part of the meeting.

Mr. Clark, Chair, called the meeting to order at 9:04 a.m.

**Call to Order**

Mr. Fauber moved to approve the agenda as amended. Ms. Rinner seconded the motion which was unanimously approved by members: Clark, De León, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

**Approval of Agenda**

Mr. Harris moved to approve the minutes as amended for the following meetings:

**Approval of Minutes**

- December 5, 2005, Informal Fact-Finding Conference (PE);
- December 7, 2005, Informal Fact-Finding Conference (LS);
- December 8, 2005, APELSCIDLA Board Meeting;
- December 9, 2005, Informal Fact-Finding Conference;
- January 12, 2006, Photogrammetry Committee Meeting;
- January 18, 2006, Informal Fact Finding Conference (PE);
- January 30, 2006, Photogrammetry Committee Meeting;
- February 1, 2006, Architects Section Meeting;
- February 8, 2006, Professional Engineers Section Meeting,
- February 15, 2006, Land Surveyors Section Meeting; and
- March 15, 2006, Architects Section Meeting.

Mr. McAden seconded the motion which was unanimously approved by members: Clark, De Léon, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

Mr. Clark read the following rules for the public hearing:

**Public Hearing on**  
**Proposed**  
**Regulations**

"Good morning ladies and gentlemen. I am John Clark and I am the Chairman of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board).

"This is a public hearing held at the Department of Professional and Occupational Regulation, 3600 W. Broad Street, Richmond, Virginia. This hearing is being held pursuant to §2.2-4007 of the Administrative Process Act of the *Code of Virginia* for the purpose of receiving public comment on the Board's proposed regulations published in the Virginia Register on Monday, December 26, 2005.

"The list of interested parties and organizations which were notified of this process and invited to comment is available upon written request.

"The staff of the Department of Professional and Occupational Regulation will prepare a report of all public comment received which will be presented to the Board for consideration of any revisions to the proposed regulations.

"Please allow me to introduce the members of the APELSCIDLA Board at this time, they are: Nancy McIntyre, Land Surveyors Section; W. R. Stephenson, Land Surveyors Section; John McAden, Land Surveyors Section; Cameron Stiles, Certified Interior Designers Section; Carole Renmark, Certified Interior Designers Section; William Spell, Landscape Architects Section; Vaughn Rinner, Landscape Architects Section; Ken Schwartz, Architects Section; Ebo Fauber, Architects Section; Jack Clark, Architects, Section; Stanley Harris, Professional Engineers Section; Nico

De Léon, Professional Engineers Section; and Wiley Johnson, Professional Engineers Section.

"Now I would like to present the rules for this public hearing -

"Comments will be received from any member of the public and initial comments will be limited to a maximum of 5 minutes depending on the number of individuals who wish to speak. If you have not signed up to speak and you wish to give testimony today, please sign your name on the sign up sheet at this time.

"Board members may ask speakers questions to clarify statements. However, this is not the proper forum for questions to the Board. If you have a question for the Board, please forward them in writing, to the Board.

"Any speaker, who wishes to provide a written statement in addition to his oral testimony, or in lieu of oral testimony, may do so until Thursday, March 16, 2006."

John Fogg, representing the Virginia Chapter of the American Society of Landscape Architects, was present to address to Board regarding their support of the proposed changes to regulation 18 VAC 10-20-420 and provided the Board with a letter of support for the proposed changes.

Mr. Clark read the following: "Thank you for your comments today. The record of the public hearing will be kept open until today, Thursday, March 16, 2006, and written comments will be accepted through 5:00 p.m. today. This hearing is now closed."

**Public Comment Period** – Duncan Abernathy, VSAIA, was present to address the Board in regard to a bill that has passed the House and the Senate for mandatory continuing education for architects, professional engineers, and land surveyors. Although the Governor has not signed this bill yet, Mr. Abernathy has offered the services of the various professional societies in assisting the Board with developing the necessary regulations. The professional societies have prepared a draft set of regulations for the Board's consideration.

**Public Comment  
Period**

Dr. Kaplan was present to address the Board members and state her concerns with the Summary and Recommendation prepared by Mr. Harris. Dr. Kaplan believes there are several problems with the Summary and noted them for the Board's consideration. Dr. Kaplan provided a handout of her remarks. As the presiding Board member, Mr. Harris was not present for the presentation.

**File Number 2006-  
02397, Kathleen  
Kaplan**

Regarding File Number 2006-02397, Kathleen Kaplan, the Board

Members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, the Summary of the Informal Fact-Finding Conference, and Dr. Kaplan's presentation. Mr. Johnson moved that as additional information was needed to make a decision, there be another Informal Fact-Finding Conference (IFF) held to consider Dr. Kaplan's application. Ms. Renmark seconded the motion.

Eric Gregory, Board Counsel, suggested that the Board may wish to go into closed meeting in order to receive legal advice.

At 9:17 a.m., Mr. Johnson moved that this meeting be recessed and that the public body immediately reconvene in closed meeting for the purpose of consultation with legal counsel and/or briefings by staff members pertaining to legal matters within the jurisdiction of the public body as permitted by § 2.2-3711.A.7 of the *Code of Virginia*. This motion was made with respect to the matter identified as agenda item: 7. File Number 2006-02397, Kathleen Kaplan. The following non-members will be in attendance to reasonably aid the consideration of the topic: Eric Gregory as Counsel to the Board, Karen O'Neal, Mark Courtney, and Earlyne Perkins. Ms. Stiles seconded the motion which was unanimously approved by members: Clark, De Léon, Fauber, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

**Closed Meeting**

At 10:12 a.m., Mr. Fauber moved to recess the closed meeting and immediately reconvene in open meeting. Ms. Stiles seconded the motion which was unanimously approved by members: Clark, De Léon, Fauber, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

**Open Meeting**

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the APELSCIDLA Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**Certification of  
Closed Meeting**

Whereas, §2.2-3712 of the *Code of Virginia* requires a certification by this APELSCIDLA Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the APELSCIDLA Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matter as were identified in the motion convening the closed meeting were heard, discussed or considered by the APELSCIDLA Board.

VOTE:

AYES: Clark, De Léon, Fauber, Johnson, McAden, McIntyre,  
Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.  
NAYS: 0  
ABSENT: Harris

Mr. Johnson withdrew his former motion that another IFF be conducted. Mr. Schwartz made a motion that the Board reject the recommendation of the presiding Board member and deny the application as Dr. Kaplan's experience does not appear to be qualifying engineering experience pursuant to regulation 18 VAC 10-20-240. Mr. Fauber seconded the motion which was unanimously approved by members: Clark, De Léon, Fauber, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. As the presiding Board member, Mr. Harris was not present during the discussion or vote.

**File Number 2006-02397, Kathleen Kaplan**

Mr. Johns was present to address the Board members and apologize for not informing the Board of the situation in Delaware. Mr. Johns stated that he concurs with the Summary and Recommendation of Mr. De Léon; however, he did request that the Board members consider a fine in lieu of suspending his license as he has had only one prior violation in previous years.

**File Number 2005-03966, David F. Johns**

Regarding **File Number 2005-03966, David F. Johns**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference and Mr. John's presentation. Mr. Harris moved to accept the Summary of the Informal Fact-Finding Conference as to the facts, which cites a violation of 18 VAC 10-20-750 of the Board's 2002 regulations. Mr. Spell seconded the motion which was unanimously approved by members: Clark, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

After Ms. Perkins provided information regarding prior violations involving Mr. Johns, Mr. Harris moved to accept the Summary of the Informal Fact-Finding Conference and impose the following sanctions:

A one year suspension of Mr. Johns' PE license. Further, upon the expiration of the suspension period, Mr. Johns be placed on probation, pursuant to §54.1-207(7) of the *Code of Virginia*, until such time as Mr. Johns presents evidence acceptable to the Board that he has successfully completed 8 hours of continuing education in the are of professional ethics, and 8 hours of continuing education in the area of hydraulics and water resources.

Mr. Johnson seconded the motion which was approved by a majority vote of members: Clark, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. Mr. Fauber voted in opposition to the motion. As the presiding Board member, Mr. De Léon was not present during the discussion or vote.

Brian Ray, complainant, was present to address the Board with regard to his complaint against Timothy Ray Miller. Mr. Ray states that Mr. Miller utilized his plans without his approval. Mr. Ray noted that he attempted to contact Mr. Miller several times without a return call from Mr. Miller.

**File Number 2005-03604, Timothy Ray Miller**

Timothy Miller was present to address the Board members. Mr. Miller spoke to the Board regarding his intent of the as-built plans as well as his understanding of the Board's regulation. Mr. Miller provided a formal letter of apology to Mr. Ray as well as a copy to the Board.

Regarding File number 2005-03604, Timothy Ray Miller, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference, as well as the presentations from Mr. Ray and Mr. Miller. Ms. Rinner moved to accept the Summary of the Informal Fact-Finding Conference as to the facts, which cites a violation of 18 VAC 10-20-740.D of the Board's 2002 regulations. Ms. McIntyre seconded the motion which was unanimously approved by members: Clark, De Léon, Harris, Fauber, Johnson, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

After Ms. Perkins indicated that there have been no prior disciplinary actions against Mr. Miller, Ms. McIntyre moved to accept the sanction contained in the Summary of the Informal Fact-Finding Conference and impose a \$500.00 monetary penalty. Mr. Harris seconded the motion which was unanimously approved by members: Clark, De Léon, Fauber, Harris, Johnson, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. As the presiding Board member, Mr. McAden was not present during the discussion or vote.

Regarding File Number 2006-02412, Wendell Green, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Ms. Stiles moved to accept the Summary and Recommendation of the presiding Board member which recommends the following:

**File Number 2006-02412, Wendell T. Green**

Approve Mr. Green's re-application for Architect License by Examination if he agrees to the following stipulations, due to the fact that Mr. Green failed to meet the requirements of the Board's 2004

regulations 18 VAC 10-20-140.I, and that he is deficient in meeting the National Council of Architectural Registration Board's Intern Development Program (NCARB-IDP) experience requirements of the Board's 2004 regulations, 18 VAC 10-20-120.A, and the professional degree requirement of the Board's 2004 regulations, 18 VAC 10-20-110.A:

Mr. Green agrees by way of an Agreement for Exam (Agreement) to do the following:

- a. Take all nine divisions of the current Architectural Registration Examination (ARE) within three years of this Agreement being accepted by Mr. Green and the Board.
- b. If Mr. Green does not pass all nine divisions of the ARE within three years of this Agreement being accepted by Mr. Green and the Board, he must then reapply and meet all current entry requirements at that time.

If Mr. Green does not accept the requirements as set forth in the Agreement within 14 days of receipt of the Agreement, then Mr. Green's re-application for Architect License by Examination will be denied due to the fact that Mr. Green failed to meet the requirements of regulation 18 VAC 10-20-140.I, and that he is deficient in meeting the NCARB-IDP experience requirements of regulation 18 VAC 10-20-120.A and the professional degree requirement of regulation 18 VAC 10-20-110.A, of the Board's 2004 regulations.

Further, Ms. Stiles moved to correct the reference from Mr. Anderson to Mr. Green at the top of the third page of the Summary of Informal Fact-Finding Conference. Mr. Spell seconded the motion which was unanimously approved by members: Clark, De Léon, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Spell, Stephenson, and Stiles. As the presiding Board member, Mr. Schwartz was not present during the discussion or vote.

Regarding File Number 2006-02457, Lyndsay Thorn, the Board members reviewed the record of the Informal Fact Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Fauber moved to accept the Summary and Recommendation of the presiding Board member which recommends the following:

**File Number 2006-02457, Lyndsay Alexander Thorn**

Approve Mr. Thorn's application for an Architect license by Comity if, within thirty (30) days, Mr. Thorn does the following:

- a. Submit a new application which contains full disclosure of any and all administrative or disciplinary actions from any jurisdiction, including with the new application any necessary documentation relating to regulatory violation(s). In addition, such application shall include a written acknowledgement by Mr. Thorn that he had disciplinary action in the state of Texas that will always be on his record. Further, the acknowledgement shall also include his understanding that he has a responsibility to disclose this disciplinary action on any and all future applications for licensure.
- b. Pay an administrative assessment of \$1,000.00.

If within thirty days, Mr. Thorn has not complied with the terms above, his application for an architect license by comity will be denied.

Mr. Spell seconded the motion which was unanimously approved by members: Clark, De Léon, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Spell, Stephenson, and Stiles. As the presiding Board member, Mr. Schwartz was not present during the discussion or vote.

Regarding File Number 2006-01933, Daniel Logan Patete, the Board members reviewed the Consent Order as seen and agreed to by Mr. Patete. Mr. Johnson made a motion to accept the Consent Order which cites a violation of 18 VAC 10-20-770 of the Board's 2004 regulations. For this violation Mr. Patete agrees to pay a fine in the amount of \$250.00 as well as Board costs in the amount of \$150.00. Mr. Spell seconded the motion which was unanimously approved by members: Clark, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. As the reviewing Board member, Mr. De Léon was not present during the discussion or vote.

**File Number 2006-01933, Daniel Logan Patete**

Regarding File Number 2005-04349, Nathan B. Carter, the Board members reviewed the Consent Order as seen and agreed to by Mr. Carter. Mr. Harris moved to accept the Consent Order which cites a violation of 18 VAC 10-20-750 of the Board's 2004 regulations. For this violation Mr. Carter agrees to the suspension of his professional engineer license until such time as he submits evidence acceptable to the Board that he is in good standing with the Tennessee State Board of Architectural and Engineering Examiners. Mr. Fauber seconded the motion which was unanimously approved by members: Clark, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. As the reviewing Board member, Mr. De Léon was not present during the discussion or vote.

**File Number 2005-04349, Nathan B. Carter**

The Board members took a break from 10:43 a.m. to 10:53 a.m.

**Break**



At 10:53 a.m., Mr. Johnson moved that this meeting be recessed and that the public body immediately reconvene in closed meeting for the purpose of consultation with legal counsel and/or briefings by staff members pertaining to actual or probable litigation as permitted by §2.2-3711.A.7 of the *Code of Virginia*. This motion was made with respect to the matter identified as agenda item: 14. Discussion of Missing NCEES Examination Booklets. The following non-members will be in attendance to reasonably aid the consideration of the topic: Eric Gregory as Counsel to the Board, Karen O'Neal, Sharon Sweet and Mark Courtney. Ms. Stiles seconded the motion which was unanimously approved by members: Clark, De Léon, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

**Closed Meeting**

At 11:20 a.m., Mr. Fauber moved to adjourn the closed meeting and immediately reconvene in open meeting. Ms. Stiles seconded the motion which was unanimously approved by members: Clark, De Léon, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

**Open Meeting**

WHEREAS, the APELSCIDLA Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**Certification of  
Closed Meeting**

Whereas, §2.2-3712 of the *Code of Virginia* requires a certification by this APELSCIDLA Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the APELSCIDLA Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matter as were identified in the motion convening the closed meeting were heard, discussed or considered by the APELSCIDLA Board.

**VOTE:**

AYES: Clark, De Léon, Fauber, Harris, Johnson, McAden,  
McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson,  
and Stiles.  
NAYS: 0  
ABSENT: 0

The Board members were provided with a memorandum from Sharon Sweet, Director of Examinations, which provided information about the fee structure from CLARB for 2006, 2007, and 2008, as well as a chart of the fees for review.

**Discussion of**  
**CLARB**  
**Examination Fee**  
**Structure for 2006,**  
**2007, and 2008**

Ms. Rinner moved that the Board accept the cost increases from CLARB for the years 2006, 2007, and 2008 and adjust the examination fees as follows:

**Current December 2005 and June 2006 exam plus administration costs**

	CLARB	+	PCS	Total Candidate Fee
C=	245	+	55	= \$300
E=	245	+	55	= \$300

**New examination plus administration costs for December 2006 and June 2007**

	CLARB	+	PCS	Total Candidate Fee
C=	250	+	55	= \$305
E=	250	+	55	= \$305

**New examination plus administration costs for December 2007 and June 2008**

	CLARB	+	PCS	Total Candidate Fee
C=	260	+	55	= \$315
E=	260	+	55	= \$315

Ms. Stiles seconded the motion which was unanimously approved by members: Clark, De Léon, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

Mr. Courtney and Mr. Stephenson provided some background on the committee meetings, and the Board members reviewed the final draft of the proposed regulations prepared by the Photogrammetry Committee as amended by the Land Surveyors Section. After discussion, Ms. McIntyre moved that the Board adopt the amended draft as proposed regulations. Ms. McIntyre further moved to authorize staff, in conjunction with the Chair, to make any minor changes as necessary, on behalf of the Board, so that the regulations can be approved. Mr. Spell seconded the motion which was unanimously approved by members: Clark, De Léon, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

**Consideration of**  
**Proposed**  
**Regulations from the**  
**Photogrammetry**  
**Committee**

The Board members reviewed a summary of the public comments regarding the proposed regulations as well as a draft Board response to each of the comments. After reviewing each of the comments and the draft Board response for each comment, Mr. Fauber moved to adopt the Board response as presented. Ms. Stiles seconded the motion which was unanimously

**Review Public**  
**Comment and Adopt**  
**Board Response**

approved by members: Clark, De Léon, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

The Board members reviewed the draft final regulations. Mr. Courtney reviewed several changes that were made based on comments received during the review process. After review, Ms. Stiles moved to adopt the final regulations as amended. Ms. Stiles further moved to authorize staff, in conjunction with the Chair, to make any minor changes as necessary, on behalf of the Board, so that the regulations can be approved. Ms. Rinner seconded the motion which was unanimously approved by members: Clark, De Léon, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

**Consider Adoption  
of Final Regulations**

The Board members reviewed the Certificates of Appreciation to be given to the following Photogrammetry Committee members: Doyle B. Allen, Doug Richmond, Larry Stipek, Dave Maune, and Curt Sumner, who were all a great help in the production of the draft proposed regulations for Surveyor Photogrammetrists.

**Certificates of  
Appreciation**

Mr. Fauber moved that the Board adopt the Certificates of Appreciation for the members of the Photogrammetry Committee. Mr. Harris seconded the motion which was unanimously approved by members: Clark, De Léon, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

The Board members then reviewed Certificates of Appreciation to be given to Doug Schroder, Amy Chappell, and Phil Nester, for their assistance with the presentation at the VAS Annual Meeting. Ms. Renmark moved that the Board adopt the Certificates of Appreciation for Doug Schroder, Amy Chappell, and Phil Nester. Mr. Spell seconded the motion which was unanimously approved by members: Clark, De Léon, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. Mr. Clark then presented Doug Schroder and Amy Chappell with their Certificates of Appreciation.

The Board members reviewed the following legislation passed by the General Assembly:

**Discussion of 2006  
Legislation**

HB1054 – Continuing Education for Architects, Professional Engineers, and Land Surveyors  
HB521 – Acceptance of Plans from Landscape Architects  
HB609 – Board of Director's of Professional Corporations  
HB952 – ESOP's for Professional Corporations

The Board members were provided with a comprehensive report of enforcement activity since the last Board meeting.

**Comprehensive  
Report of  
Compliance &  
Investigations  
Division Activity**

The Board members were provided with financial statements from January 2006 for informational purposes.

**Review of Financial  
Statements**

Mr. Courtney informed the Board members that the new Director, Mr. DeBoer, and Chief Deputy Director, Mr. Ashe, have been appointed to the Department and will be starting within the next week or two.

**Other Business**

Mr. Fauber moved to adopt the following resolution for service for Louise Fontaine Ware:

**Louise Fontaine Ware**

WHEREAS, Louise Fontaine Ware did faithfully and diligently serve the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects as the Director of the Department of Professional and Occupational Regulation from 2002 to 2006; and

WHEREAS, Louise Fontaine Ware did devote generously of her time, talent and leadership to the Board; and

WHEREAS, Louise Fontaine Ware did endeavor at all times to render decisions with fairness and good judgment in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth; now, therefore, be it

RESOLVED, by the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects this sixteenth day of March 2006, that Louise Fontaine Ware be given all honors and respect due her for her outstanding service to the Commonwealth and its citizens; and, be it

FURTHER RESOLVED, that this Resolution be presented to her and be made a part of the official minutes of the Board so that all may know of the high regard in which she is held by this Board.

Mr. Spell seconded the motion which was unanimously approved by members: Clark, De Léon, Fauber, Harris, Johnson, McAden, McIntyre, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. The Board asked that Ms. Ware return to the next Board meeting in June so they may present her with the resolution in person.

Mr. Courtney reminded the Board members that elections for Section Chair's will be done at the next Section meetings and elections for Board Chair and Vice-Chair will be done at the June 15, 2006, APELSCIDLA Board meeting.

Mr. Courtney presented the Board with the charts prepared by Department staff to show application volumes and regulant populations from 2002 through February 2006.

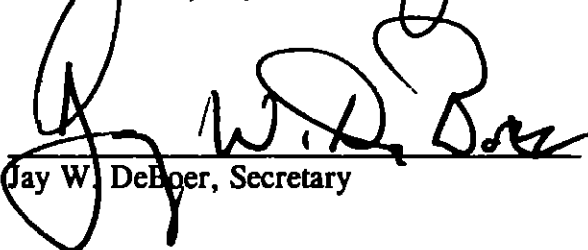
Conflict of Interest forms were completed by all members present.

**Conflict of Interest  
Forms**

There being no further business, the meeting was adjourned at 12:05 p.m.

**Adjourn**

  
\_\_\_\_\_  
John S. Clark, Jr., Chair

  
\_\_\_\_\_  
Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Cameron C. Stiles
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on March 16, 2006
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

NO INTEREST

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Cameron C. Stiles  
Signature

3/16/06  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Carole Ridings Renmark
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on March 16, 2006
5. Nature of Personal Interest Affected by Transaction: NONE

- 
6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Carole Renmark  
Signature

3/16/06  
Date

## TRANSACTIONAL DISCLOSURE STATEMENT

### for Officers and Employees of State Government

- 3/16/06  
Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Nico De León
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on March 16, 2006
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

None

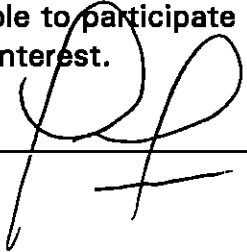
6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Engineering

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature



Date

3/16/06

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Wiley V. Johnson, III
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on March 16, 2006
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

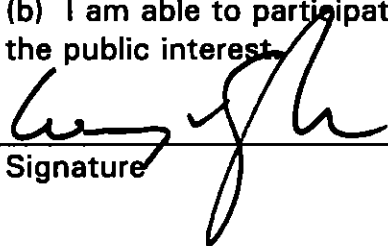
(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date



3.16.06

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Kenneth A. Schwartz
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on March 16, 2006
5. Nature of Personal Interest Affected by Transaction: NONE.

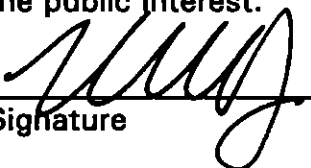
- 
6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date

 3/16/06

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

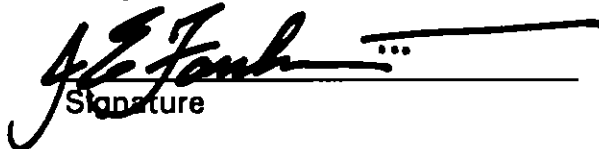
1. Name: J. Everette "Ebo" Fauber, III
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on March 16, 2006
5. Nature of Personal Interest Affected by Transaction: NONE
- 

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

---

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

3-16-6  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: John S. Clark, Jr.
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on March 16, 2006
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

3.16.06  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: John R. McAden
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on March 16, 2006
5. Nature of Personal Interest Affected by Transaction: Surveying

- 
6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Land Surveyors

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

John R. McAden  
Signature

3-16-06  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Nancy E. McIntyre
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on March 16, 2006
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Land Surveyors & PROFESSIONAL ENGINEERS

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Nancy E. McIntyre  
Signature

3/16/06  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: W. R. Stephenson, Jr.
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on March 16, 2006
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

SURVEYORS

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

W.R. Stephenson      3/16/06  
Signature      Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**


**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**


1. Name: Vaughn B. Rinner
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on March 16, 2006
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: William H. Spell
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on March 16, 2006
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

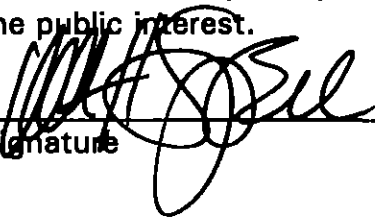
(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date



3/16/06